

To perform this job successfully, an individual must be able to perform the essential job functions satisfactorily. Reasonable accommodations may be made to enable individuals with disabilities to perform the primary job functions herein described. Since every duty associated with this position may not be described herein, employees may be required to perform duties not specifically spelled out in the job description but which may be reasonably considered to be incidental in the performing of their duties just as though they were actually written out in this job description.

Small Engine Equipment Mechanic II

(Supplemental job description)

Department: Varies
Pay Grade: 508
FLSA Status: Non-Exempt
Job Code: Z740

JOB SUMMARY

The purpose of this classification is to perform mechanical work involving servicing, maintenance, and repair of, light/medium-duty equipment, maintenance equipment, parks equipment, and other automotive/mechanical machinery.

ESSENTIAL JOB FUNCTIONS

- Ability to use a digital asset tracking system to monitor equipment's repair history and track machine hours over time.
- Accountable for inventory of city assets and consumable goods associated with fleet maintenance and operations.
- Delivers vehicles and buses to shops and/or other designated areas.
- Maintains an orderly, safe, organized fleet shop for the Park division.
- Assist in transporting and operating equipment from maintenance shops to various parks throughout the city to complete daily tasks, projects, and maintenance.
- Determines and makes suggestions to staff regarding appropriate tools and equipment for maintenance of sports fields and grounds and provides proper training when necessary.
- Adjust daily workload according to daily requirements and weather situations.
- Works alongside the park coordinator and other staff in park maintenance/repairs, preventative maintenance, and best practices; recommends future division needs to the park services manager.
- Performs other related duties as required.

MINIMUM QUALIFICATIONS

Education and Experience:

- Requires a High School Diploma or equivalent
- Three (3) years of experience in automobile/light truck repair/maintenance
- Or any equivalent combination of education, training, and experience which provides the requisite knowledge, skills, and abilities for this job

Licenses or Certifications:

- Possess and maintain a valid Georgia driver's license with a satisfactory motor vehicle record (MVR).
- Additional certifications may be required based on assignment.
- ASE (Automotive Service Excellence) Certifications preferred (e.g., Automobile Repair Technician)
- EVT (Emergency Vehicle Technician) Certifications also preferred

Special Requirements:

- NONE

Knowledge, Skills, and Abilities:

- Advanced knowledge of how to maintain, diagnose, and repair equipment specific to park maintenance, including but not limited to commercial mowers, utility vehicles, tractors, trailers, and small engine equipment
- Advanced knowledge of common industry standards for park and personnel safety. This position is expected to assist in leading the City of Roswell in developing standards and specifications for multiple types of equipment.

PHYSICAL DEMANDS

The work is heavy work, which requires the ability to exert heavy physical effort in heavy work, with greater emphasis on climbing and balancing, but typically also involving some combination of stooping, kneeling, crouching, and crawling, and the lifting, carrying, pushing, and/or pulling of moderately heavy objects and materials (50-100 pounds). Tasks also require the ability to perceive and discriminate colors or shades of colors, sounds, depth, texture, and visual cues or signals. Some tasks require the ability to communicate orally.

WORK ENVIRONMENT

Work is regularly performed with exposure to adverse environmental conditions, such as dirt, dust, pollen, odors, wetness, humidity, rain, fumes, temperature and noise extremes, or bright/dim lights.

The City has the right to revise this job description at any time. This description does not represent in any way a contract of employment.

The City of Roswell, Georgia commits to a policy of equal employment opportunity for applicants and employees, complying with local, state, and federal laws. The City's

policy is to employ qualified persons without discrimination regarding race, creed, color, religion, age, sex, country of national origin, marital status, disability, sexual orientation, gender identity, genetic information, political affiliation, ethnicity, or status in any other group protected by federal/state/local law.