



NOW HIRING

Fire & Life Safety Plans Examiner



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The City of Roswell, Georgia Fire Department is seeking a dynamic and results-oriented individual to fill the position of **Fire and Life Safety Plans Examiner**.

The Roswell Fire Department is a progressive, ISO Class 2 all-hazards agency that provides fire prevention, Emergency Medical Services, fire suppression, technical rescue, and public education to over 90,000 people living in the City of Roswell. Located in the Metro-Atlanta area, the Roswell Fire Department responds to approximately 10,000 calls for service annually and operates out of seven fire stations, a separate fire headquarters, and the Roswell-Alpharetta Public Safety Training Center (RAPSTC).

Job Function Highlights

The Life Safety Plans Examiner reviews civil engineering drawings, architectural plans, fire protection system drawings, fire main drawings, and written documents to ensure compliance with the International Fire Code, the NFPA Life Safety Code, and other adopted codes/ordinances as applicable. Meets with design professionals, contractors, business owners, developers, general public and city staff regarding code requirements. Conducts inspections on buildings under construction, fire extinguishing systems, standpipes, fire mains, fire alarm systems and routine inspections as needed. Assists the Deputy Fire Marshal and Fire Marshal in developing and implementing policies and procedures for code enforcement and prevention.

The person in this role is primarily responsible for:

- Collaborating as a member of the Fire Department team to foster a positive work environment and culture that inspires trust both inside and outside of the organization.
- Performing fire and life safety plan reviews on civil engineering drawings, architectural plans, fire protection system shop drawings, fire main drawings, and written documents to ensure compliance with the International Fire Code, the NFPA Life Safety Code, and other adopted codes/ordinances as applicable.
- Creating plan review comment letters outlining design or installation deficiencies to design professionals and/or contractors.
- Meeting with business owners, contractors, architects and engineers to discuss potential problems and find code compliant solutions.
- Conducting inspections of new, existing, and/or under construction buildings and businesses to ensure compliance with applicable fire codes and regulations.
- May be required to conduct investigations of fires to determine origin and cause.
- May be assigned to the Operations Division under emergency conditions and respond to emergency scenes to assist as needed.

The successful candidate values teamwork, champions a culture that encourages and embraces new ideas, develops team members, and welcomes diverse perspectives.

For a full job description, visit www.RoswellGov.com/Jobs.



About the The City of Roswell



Located 20 miles from Downtown Atlanta, **Roswell is the ninth-largest city in Georgia** with a population of more than 92,000. Its natural beauty, innovative local businesses, focus on historic preservation, first-class amenities, and strong sense of family and community make Roswell a charming and easy place to call home.

Incorporated in 1854, the City of Roswell was founded by Roswell King, who established the Roswell Manufacturing Company and built a cotton mill to harness the power of local rivers to make textiles. Since that time, the City has grown into **one of the most desirable suburbs in North Atlanta** and is consistently rated among the safest in the state and nation.

Known for its **lush and extensive park system**, Roswell boasts more than 900 acres of green space and community recreation areas—both passive and active. Positioned along the Chattahoochee River, Roswell is also located between Lake Allatoona and Lake Lanier and is only a short drive from the Appalachian Mountains to the north. With opportunities for **outdoor recreation** at every turn, Roswell residents can often be found kayaking, fishing, hiking, and biking along the area's waterways and trails.

The city also has a **rich artistic and cultural history**, with community events throughout the year that draw visitors from around metro Atlanta. The city's four historic homes—Archibald Smith Plantation, Barrington Hall, Bulloch Hall, and Mimosa Hall—host everything from cooking classes and lecture series to holiday candlelight tours and themed community parties. Other **popular events** include Alive in Roswell in Roswell's Historic Downtown, Roswell Roots Festival, Roswell Arts Festival, Riverside Sounds Concert Series, Youth Day Parade, and the Annual July 4th Fireworks Extravaganza.

Roswell offers an array of **nationally acclaimed public and private schools**. Its two public high schools are consistently positioned at the top of annual statewide SAT rankings and above the national average. A number of private schools, international schools, religious schools, special needs schools, and virtual academies are located throughout Roswell and nearby areas. Continuing higher education is also readily available, with local campuses of Georgia State University, Georgia Perimeter College, the Art Institute of Atlanta, Kennesaw State University, and DeVry University nearby.



QUICK FACTS

Date of Incorporation:
February 16, 1854

Area:
42.02 square miles

Total Population:
92,833*

Median Household Income:
\$99,726**

Median Home Value:
\$374,700**

*2020 U.S. Census Data

**2019 U.S. Census Data

HIGHLIGHTS

- 2017 Live, Work Play City Award – Georgia Municipal Association
- 2017 National Gold Medal Award for Excellence in Park and Recreation Management
- 2020 Digital Cities Award Winner by the Center Digital Government
- Platinum Certified Green Community by the Atlanta Regional Commission



Compensation & Benefits



Starting salary is expected to be between \$52,956.80-\$68,827.20 (Depending on experience and qualifications).

Salary range: \$52,956.80-\$84,697.60.

The City of Roswell offers its employees a competitive and comprehensive benefits package. Some of the more significant benefits are:

- Medical Insurance with the City contributing up to \$1,500 a year to an HSA depending on the plan of choice
- Dental, Vision, and Life Insurance; Wellness Center (with a dispensary) for preventative care, common illnesses, and maintenance programs
- Defined Contribution retirement plan with the City funding 10% of annual salary with an optional match of 1:1 up to a maximum of 5%; an additional matching program of 1% when the employee contributes 2%. When an employee opts to participate in all available programs, the City contributes a total of 16%, while the employee contributes 7%.
- Optional participation in the Georgia Firefighters' Pension Fund.
- Paid Time Off (PTO) and Paid Sick Leave with balance (up to cap) rollover from year to year
- Paid Holidays and Volunteerism/Civic Engagement Leave

APPLY NOW

Interested candidates may apply at www.RoswellGov.com/Jobs.

Any questions may be directed to Tammy Summers, Employment Manager, at tsummers@roswellgov.com.



The City of Roswell, Georgia commits to a policy of equal employment opportunity for applicants and employees, complying with local, state and federal laws. The City's policy is to employ qualified persons without discrimination regarding race, creed, color, religion, age, sex, country of national origin, marital status, disability, sexual orientation, gender identity, genetic information, political affiliation, ethnicity, or status in any other group protected by federal/state/local law.