

To perform this job successfully, an individual must be able to perform the essential job functions satisfactorily. Reasonable accommodations may be made to enable individuals with disabilities to perform the primary job functions herein described. Since every duty associated with this position may not be described herein, employees may be required to perform duties not specifically spelled out in the job description, but which may be reasonably considered to be incidental in the performing of their duties just as though they were actually written out in this job description.

Fitness Room Attendant

Department: Recreation, Parks, Historic and Cultural Affairs

Pay Range: \$12-\$16/ Hourly

Job Status: Part Time; Day, Evenings and/or weekends

JOB SUMMARY

The Fitness Room Attendant is responsible for creating a positive, welcoming environment for members using the fitness room. Will also assist with equipment as needed and provide encouragement on a daily basis. Reports directly to the Health & Wellness Supervisor

ESSENTIAL JOB FUNCTIONS

- Provide great customer service for members and guests
- Perform opening and closing tasks following established guidelines and procedures
- Ensure all members and guests check in when using the facility
- Answer telephone promptly and assist or direct calls to the appropriate areas
- Assist in ensuring all equipment is functioning properly and safely and notifying supervisor of any maintenance or repair needs
- Ensure fitness room and equipment is clean
- Perform client fitness orientations to members and instruct on how to use both cardio and strength equipment
- Offer member assistance when needed whenever possible
- Assist with notifying members of unexpected schedule changes

MINIMUM QUALIFICATIONS

Education and Experience:

High School Diploma or greater. Fitness experience or education is preferred.

Licenses or Certifications:

- Driver License preferred
- CPR/AED Certification

Knowledge, Skills and Abilities:

- General knowledge of fitness equipment, and of fitness and exercise principles
- Demonstrate professional customer service skills and communication skills
- Enjoy interacting with people

PHYSICAL DEMANDS

The work is medium, which requires the ability to exert some physical effort, and may involve some lifting, carrying, pushing and/or pulling of objects and materials of medium to heavy weight (10-40 pounds). Tasks may involve extended periods of time at a keyboard or work station. Tasks also require the ability to perceive and discriminate colors or shades of colors, depth, texture, and visual cues or signals. Some tasks require the ability to communicate orally.

WORK ENVIRONMENT

Work is performed without exposure to adverse environmental conditions.

The City has the right to revise this job description at any time. This description does not represent in any way a contract of employment.

The City of Roswell, Georgia commits to a policy of equal employment opportunity for applicants and employees, complying with local, state and federal laws. The City's policy is to employ qualified persons without discrimination regarding race, creed, color, religion, age, sex, country of national origin, marital status, disability, sexual orientation, gender identity, genetic information, political affiliation, ethnicity, or status in any other group protected by federal/state/local law.