

*To perform this job successfully, an individual must be able to perform the essential job functions satisfactorily. Reasonable accommodations may be made to enable individuals with disabilities to perform the primary job functions herein described. Since every duty associated with this position may not be described herein, employees may be required to perform duties not specifically spelled out in the job description, but which may be reasonably considered to be incidental in the performing of their duties just as though they were actually written out in this job description.*

### Gymnastics Coach III

**Department:** Recreation, Parks, Historic and Cultural Affairs

**Pay Range:** \$ 28 - \$ 34/ Hourly

**Job Status:** Part-Time; Afternoons, Evenings, and/or Weekends

#### **JOB SUMMARY**

Responsible for providing or supervising gymnastics instruction for girls and boys walking/age 1-14 years old ranging from beginner classes through USA Advanced Optional levels 9, 10 and elite competitive teams and/or assistant gym manager or specialized gym experience position with some assigned supervisory responsibilities. This is a lead optional coaching position that requires knowledge of both compulsory and optional routine requirements and /or Jo optional and/or FIG code. Must be able to choreograph or create routines on all events that fulfill USA/Fig requirements. Must know all current judging deductions. This includes, but is not limited to, stretching, lifting, and spotting more advanced skills including release bar moves and other D-rated or bonus gymnastics skills. Must be able to coach gymnasts at gymnastics competitions alone and be able to train other staff in regards to competition guidelines, routines, team handbooks, and USA gym policies and procedures. Must be able to collaborate with supervisors to create team content and mobility requirements. Must represent program in the highest esteem and serve as a respected leader in the gym. Team administrative assistance will be required for tracking scores, social media, and other team-associated tasks. Must be USA safety certified and other required USA certifications below and have a USA professional membership. Extensive experience in gymnastics, physical education, or child development and child psychology required. Must be able to provide own transportation and drive to local and/or occasional Region 8 competitions. Must be able to travel within the state, region, and nation for competitions. Elite coaches must have a valid passport and be able to travel internationally.

#### **ESSENTIAL JOB FUNCTIONS**

- Be creative and collaborative and work well as a member of a team.

- Communicate professionally with and between supervisors, participants, and parents about the program requirements and the students.
- Be knowledgeable of all team level skill and score requirements for mobility and team handbook policies.
- Show professionalism, energy, responsibility, dependability, and have the ability to multi-task.
- Set up needed materials, equipment, and other items for programs/activities.
- Prepare students for demonstrations, performances, and competitions and attend these events.
- Serve as a lead instructor for class greeting, class management, and demonstration.
- Must be committed to communicating and interacting both verbally and non-verbally with children in a positive and encouraging manner. Zero tolerance for negativity.
- Apply a mindful approach to different learning styles (auditory, visual, kinesthetic, etc.)
- Ability to teach and prepare proper progressions appropriate to age and skill level.
- Create complex, drills, and content for gymnasts and other staff in a structured format while also being flexible.
- Be able to properly spot all skill progressions associated with the level.
- Responsible for reporting any safety concerns including but not limited to equipment.
- Must serve as a leader with facility cleaning, safety, and organization.  
Follow USA Gymnastics SafeSport <https://usagym.org/pages/education/safesport/>
- May require minimal travel within State and Region 9.

## **MINIMUM QUALIFICATIONS**

### **Education and Experience:**

- Experience working with children.
- Must be 18 years of age or older.
- 8 + years of gymnastics or child development training required.
- Knowledge in advanced progressions of both gymnastics skills and child development.
- Knowledge of all gymnastics terminology and compulsory skill requirements on all 4 events.
- Experience teaching and spotting advanced gymnastics skills.
- Experience setting and checking equipment.
- Knowledge of entry-level optional skills and USA beginner optional code requirements on all four events.

### **Licenses or Certifications:**

Driver's License, USA Safety and Risk Management Certification (U101), USA Professional Member, Fundamentals of Gymnastics (U100), Safe Sport Certification, USA Gym Tough Coaching or Emotional Abuse certification.

### **Special Requirements:**

Must pass the State of Georgia and USA gymnastics criminal background check.

### **Knowledge, Skills, and Abilities:**

- High degree of human relations skills.

- Ability to effectively communicate and manage information to children, staff, and parents.
- Ability to motivate, coach, and lead participants in the field of gymnastics.
- Ability to maintain class control and safety with a group of participants in a shared space.
- Ability to mentor level 1 and 2 instructors.

### **PHYSICAL DEMANDS**

The work is very physical and may involve some lifting, carrying, climbing, pushing and/or pulling of objects and materials of light to medium weight (5-50 pounds). Tasks may involve standing on your feet for an extended period of time, demonstrating body positions, and bending over to assist students with physical corrections. Regular work to set up stations/equipment and spotting participants through skills and drills on all events.

### **WORK ENVIRONMENT**

Work is regularly performed in a shared space with multiple groups of age and ability where class control must be maintained for safety in an often loud and crowded facility.

**The City has the right to revise this job description at any time. This description does not represent in any way a contract of employment.**

*The City of Roswell, Georgia commits to a policy of equal employment opportunity for applicants and employees, complying with local, state, and federal laws. The City's policy is to employ qualified persons without discrimination regarding race, creed, color, religion, age, sex, country of national origin, marital status, disability, sexual orientation, gender identity, genetic information, political affiliation, ethnicity, or status in any other group protected by federal/state/local law.*