## **City of Roswell, Georgia**

JOB DESCRIPTION

To perform this job successfully, an individual must be able to perform the essential job functions satisfactorily. Reasonable accommodations may be made to enable individuals with disabilities to perform the primary job functions herein described. Since every duty associated with this position may not be described herein, employees may be required to perform duties not specifically spelled out in the job description, but which may be reasonably considered to be incidental in the performing of their duties just as though they were actually written out in this job description.

### Sprayground General Manager

Department:	Recreation, Parks, Historic and Cultural Affairs
Pay Range:	\$17 - \$19 / Hourly
Job Status:	Seasonal (120 days or less)

#### JOB SUMMARY

The Sprayground General Manager manages and supervises the daily sprayground and concession operations of Riverside Park and East Roswell Spraygrounds and will supervise approximately 15 staff members. This position requires the ability to interact positively as an effective member of a working team and be a proven, energetic leader and supervisor. Roswell has two spraygrounds each with a 3,000 and 5,000 square foot tank, various spray features, and pool pump rooms. A concession stand/registration operation and a large pavilion are all segments of the entire operation. Both spraygrounds operate 59 hours per week during summer season, hosting daily visitors, groups, day camps, private rentals, birthday parties, and yearly special events. Schedule: Shifts will vary; the spraygrounds are open seven days a week from Memorial Day to Labor Day. Riverside Park is open weekends through the end of September. Must be able to work up to 40 hours per week and be available days, evenings, weekends, and holidays.

#### **ESSENTIAL JOB FUNCTIONS**

- Maintenance of sprayground and facilities, which includes concessions and pavilions.
- Promotes a safe, clean, fun environment for guests and staff.
- Follows operational procedures and ensures staff compliance.
- Oversees daily operations and registration/cash management.
- Supervises and trains site managers, assistant managers, and staff.
- Schedules staff to ensure coverage.
- Inspects facilities for cleanliness and safety, acting appropriately and quickly to rectify deficiencies.
- Maintains the operation of concession sales including ordering and purchasing supplies.
- Coordinates parties, rentals, and events with managers including coordination of food

items.

- Analyzes mechanical features and reports potential problems.
- Troubleshoots mechanical issues.
- Creates a positive work environment characterized by open communication, including daily interaction, staff meetings, and sharing information pertinent to the success of the operations both financially and as perceived by the guest experience.
- Promotes and operates facilities within departmental policies.
- Performs other duties as assigned.

#### MINIMUM QUALIFICATIONS

#### Education and Experience:

Applicants must be 21 years of age or older and able to work in a team atmosphere, display excellent customer relations skills and maintain cash, inventory, and facility controls. Aquatic facilities experience is preferred. Experience with aquatic chemicals and pump room systems is a plus, however, we will train the right person. Excellent customer service and communication skills are essential. General computer skills with experience in Microsoft Word and Excel are needed.

#### **Licenses or Certifications:**

- Driver License preferred
- CPR certified training will be provided if not currently certified

#### Knowledge, Skills, and Abilities:

- Ability to use good judgment at all times and be aware of immediate surroundings.
- Must work closely with co-workers and the public.
- Experiences ongoing concern for all safety and liability issues.
- Ability to deal with other people under stressful situations.
- Should be prepared to work under stressful situations when First Aid or CPR are required.
- Must be dependable, alert, and able to respond to situations quickly and accurately.

#### PHYSICAL DEMANDS

The work is outdoors in which heat and sun are a factor. Must be able to work with and around pool chemicals and treated water. The work requires the ability to exert light to medium physical effort, will involve lifting, carrying, pushing and/or pulling of objects and materials of weight (5-35 pounds). Tasks may involve extended periods of time outdoors. Tasks also require the ability to perceive and discriminate colors or shades of colors, depth, texture, and visual cues or signals. The work requires the ability to communicate orally and at loud volume if needed.

#### WORK ENVIRONMENT

Work is regularly performed in the exposure of the outdoor elements (heat, sun, rain).

# The City has the right to revise this job description at any time. This description does not represent in any way a contract of employment.

The City of Roswell, Georgia commits to a policy of equal employment opportunity for applicants and employees, complying with local, state, and federal laws. The City's policy is to employ qualified persons without discrimination regarding race, creed, color, religion, age, sex, country of national origin, marital status, disability, sexual orientation, gender identity, genetic information, political affiliation, ethnicity, or status in any other group protected by federal/state/local law.