

**City of Roswell  
Purchasing Division**

**Michael Fischer  
Interim City Administrator**

**Jere Wood  
Mayor**

**ADDENDUM NUMBER 1**

**REQUEST FOR PROPOSAL #17-174-L**

**UTILITY COMPUTERIZED MAINTENANCE MANAGEMENT SYSTEM**

**June 20, 2017**

**To All Prospective Bidders:**

**The deadline for questions has passed. The due date for the proposal remains Friday, June 23, 2017 at 2:00 PM.**

**In reference to the RFP listed above, the following informational items, answers to questions, additions, deletions and changes are hereby incorporated into the Request for Proposal:**

- **Does this RFP require Non-Geocentric Interface with the Utility's ArcGIS System?** Answer: The City of Roswell does not want GIS to be the "system of record" for the CMMS. The proposed solution does need to integrate with Roswell's existing GIS, and be a component of the solution. Additionally, the data used/created by the proposed solution must be accessible using GIS. However, the data itself needs to reside in another system.
- **What items are being uploaded into Tyler/Munis?** Answer: Tyler/Munis is the CIS system for our customer accounts. Customer service related work orders would be uploaded to the Tyler/Munis CIS database. The City would like for any work orders created in Tyler/Munis to be sent to the new CMMS to be completed and once completed updated in Tyler/Munis.
- **What is the current CIS/Advanced System?** Answer: The City uses Tyler/Munis System.
- **How many users for mobile/software and GIS?** Answer: For Mobile the City is looking at approximately 25 to 30, for Software (PC/ Laptop) approximately 20.
- **How many layers of GIS will be required?** Answer: The Water and Stormwater Utilities have approximately 17 asset management GIS layers that will need to be integrated into the new CMMS, and approximately 12 GIS reference layers.

- **What is the primary use of the CMMS System?** Answer: The primary goal of the new CMMS is to implement a work order tracking system for our water and Stormwater assets, to include work performed, scheduled maintenance, track inventory, track the cost for work performed. The system should link with the City's ARCGIS.
- **Our solution is hosted by us, it is stated that City of Roswell prefers it, however do I have a chance still if we host the solution.** Answer: The City would not consider any submittal if the vendor's solution design does not meet these specifications.
- **We do not have references that are in the governmental sector. We have lots of private corporation's references. Would you consider a vendor that does not have references in governmental sector?** Answer: The City would want to see a proven track record in the Water and Storm Water industries. Government references are preferred; though other references may be accepted if they can illustrate this proven track record.
- **Section 3, Page 16, Intent: Item an indicates the "solution must be composed of a set of integrated modules..." our solution is non-modular. The client does not need to purchase a separate module for each function group. (There is not a sewer module, or a water module, or a streets module, etc.). Our solution is configurable, therefore the core software is configured to existing work groups and business processes. Can we propose this software approach rather than a modular system?** Answer: The Water Distribution and Stormwater division are the primary users for this RFP. We would want to include, or add at another date, the Water Plant. So having a breakdown in cost to include bringing in each division is what we are looking for.
- **Section 3, Page 16, Intent: Item e indicates the City desires a "Non-Geocentric interface with the Utility's ArcGIS System". Is this correct? Would the City consider changing this wording? Is the City willing to utilize a solution whereby the GIS becomes the asset data repository of record?** Answer: The City of Roswell does not want GIS to be the "system of record" for the CMMS. The proposed solution does need to integrate with Roswell's existing GIS, and be a component of the solution. Additionally, the data used/created by the proposed solution must be accessible using GIS. However, the data itself needs to reside in another system.
- **Section 3, Page 16, Intent: Item i, this item refers to allowed customizations and mentions billing "such as custom billing calculations". Please elaborate on the requirement of the solution to perform billing?** Answer: The City is not looking for billing applications for this RFP. Currently this is done through Tyler/Munis. The City would like the ability to cost jobs, invoice for damages, and run reports for estimated water loss as a result of leak. These are examples of the reports we would look for.

- **Section 3, Item 1 on page 17 mentions SCADA, What SCADA system is the City currently using?** Answer: The City uses MR Systems/Wonderware
- **Page 22, Item 3.f. lists database conversions. Please provide details of what data is desired for conversion?** Answer: Most of the City's databases are in Excel format. Backflow database is Tokay.
- **Page 33, 12. D. seems to be asking that the software provide notice of an imminent failure. Please elaborate upon the requirement?** Answer: The CMMS system should be able to predict failure of an asset based on the number of repairs to the asset.
- **Given that questions are due today and responses likely will not be received until June 19 or 20, and the vendor responses are due on June 23<sup>rd</sup>. Can an extension of the due date be extended by 2 weeks?** Answer: The due date shall remain June 23, 2017.

**COMPLETE THIS ADDENDUM, SIGN and SUBMIT with the RFP to:**

**City of Roswell – Purchasing Division  
 Roswell City Hall  
 38 Hill Street, Suite 130  
 Roswell, GA 30075**

**I hereby acknowledge receipt of Addendum 1 and have incorporated the changes into my proposal response for the above mentioned RFP.**

**COMPANY NAME:** \_\_\_\_\_ **CONTACT PERSON:** \_\_\_\_\_

**ADDRESS:** \_\_\_\_\_ **CITY:** \_\_\_\_\_ **STATE:** \_\_\_\_ **ZIP:** \_\_\_\_

**PHONE:** \_\_\_\_\_ **FAX:** \_\_\_\_\_ **EMAIL ADDRESS:** \_\_\_\_\_

**SIGNATURE:** \_\_\_\_\_ **DATE:** \_\_\_\_\_