

## Police Employment Background Questionnaire

### Roswell Police Department Background Questionnaire

<input type="text"/>	<input type="text"/>	<input type="text"/>	
Last Name*	First Name*	Middle Name	
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Social Security Number XXX-XX-XXXX*	Home Phone Number (XXX)XXX-XXXX*	Work Phone Number (XXX)XXX-XXXX	Mobile Phone Number (XXX)XXX-XXXX

### Roswell Police Department Applicants

The Roswell Police Department maintains strict hiring guidelines that all applicants must satisfactorily meet or surpass in order to be considered for positions within the police department.

The following questions address several of the areas covered in the hiring guidelines. Your responses will be verified during the background investigation process and pre-employment polygraph examination. Complete and honest responses are required. Any negative information contained within the information provided in this questionnaire will be evaluated to determine compliance with the department's hiring guidelines. Any false or misleading information identified during the background investigation process will result in the immediate disqualification of your employment application. It is therefore imperative that you answer all of these questions truthfully and to the best of your ability.

Dispositions include, but are not limited to, dismissal, placement on dead docket, nolle prosequi, finding or verdict of guilty or not guilty, plea of guilty, plea of nolo contendere, treatment under the First Offender Act, expungement, sealed, pardoned, or bond forfeiture. **NOTE: Failure to provide all requested information including any intentional or unintentional omissions may result in the rejection/denial of the application.**

<b>1</b>			
If applying for a sworn law enforcement position you must be at least 21 years of age. (Sworn position is Police Officer/Police Recruit)			
Are you at least 21 years of age?*			
<input type="radio"/> Yes <input type="radio"/> No			
Are you at least 18 years of age for the position of Detention Officer and/or Communications Officer?*			
<input type="radio"/> Yes <input type="radio"/> No			
<b>2</b>			
Are you a citizen of the United States of America?*			
<input type="radio"/> Yes <input type="radio"/> No			
This is a requirement for the certified position (Police Officer/Police Recruit, Detention Officer, and Communication Officer)			
<b>3</b>			
Did you graduate from High School? or do you have a G.E.D.?*			
<input type="radio"/> I graduated from High School <input type="radio"/> No			
<input type="radio"/> I have obtained a GED			
This is a requirement for the certified position (Police Recruit, Police Officer, Detention Officer and Communication Officer)			
<b>4</b>			
Have you ever applied for a position with The City of Roswell before?*			
<input type="radio"/> Yes <input type="radio"/> No			
If Yes, please provide the position applied for and the year of your application:			
<input type="text"/>			
<b>5</b>			
In the past ten (10) years, have you received any traffic citations?*			
<input type="radio"/> Yes <input type="radio"/> No			
If Yes, please provide the following information:			
Date of Citation mm/dd/yyyy	Charge	Location	Disposition
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>


**6**

In the past ten (10) years, have you been involved as a driver in a motor vehicle accident?\*

- Yes
  No

If Yes, please provide the following information:

Date of Accident mm/dd/yyyy	Type of Accident	Citation Issued	Who was at fault?

**7**

Do you presently hold a valid driver's license?\*

- Yes
  No

If No, please explain:

**8**

Has your driver's license ever been suspended and/or revoked for any reason?\*

- Yes
  No

If Yes, please provide date and State of suspension, revocation reason, date of reinstatement:

**9**

Have you ever been issued a driver's license in another State(s)?\*

- Yes
  No

If Yes, which State?  Drivers License Number

**10**

Have you ever been arrested, charged, convicted and/or pled "Nolo Contendere" to D.U.I.?\*

- Yes
  No

If Yes, please provide the following information:

Date mm/dd/yyyy

Charge

Location

Disposition

A copy of arrest report(s), citations, and disposition must be attached along with a written explanation from the applicant.

**11**

Have you ever been arrested, charged, convicted and/or pled "Nolo Contendere" to Misdemeanor offense?\*

- Yes
  No

If Yes, please provide the following information:

Date mm/dd/yyyy

Charge

Location

Disposition

A copy of arrest report(s), citations, and disposition must be attached along with a written explanation from the applicant. Please provide explanation here:

**12**

Have you ever been arrested, charged, convicted and/or pled "Nolo Contendere" to Felony offense?\*

- Yes
  No

If Yes, please provide the following information:

Date mm/dd/yyyy

Charge

Location

Disposition

A copy of arrest report(s), citations, and disposition must be attached along with a written explanation from the applicant. Please provide explanation here:

**13**

Have you ever enlisted or attempted to enlist in the military?\*

- Yes  No

If Yes, which branch?  Number of years served?

Type of discharge?

While serving in the military, were you ever the subject of any Court Martial, Article 15, company punishment or disciplinary action?\*

- Yes  No

If Yes, please explain:

**14**

Have you ever been suspended, terminated or forced to resign from any place of employment?\*

- Yes  No

If Yes, please provide employer's name and reason for termination/forced resignation:

**15**

Have you ever been disciplined for any reason by your present or past employer?\*

- Yes  No

If Yes, provide employer's name and reason for discipline:

**16**

List any and all disciplinary action received while working in a law enforcement position:

**17**

Do you have any commitments that would not allow you to work on various shifts, weekends, holidays or other periods?\*

- Yes  No

If Yes, please explain:

**18**

Have you ever committed any undetected crimes (crimes for which you've not been arrested)?\*

- Yes  No

If Yes, please explain:

**19**

Over the past five (5) years, how would you describe your credit standing?

**20**

Have you ever used an illegal drug, to include but not limited to, marijuana, cocaine, heroin, angel dust/PCP, LSD/acid, or other hallucinogenic, crack, opium, qualludes, speed, crank, mushrooms/peyote, ecstasy/MDMA, ice, hashish, steroids, crystal, methadone, morphine, valium, etc?\*

- Yes  No

If Yes, please explain:

Drug Used	Date First Used	Date Last Used	Number of Times
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

21

Have you ever been involved in the SALE, DISTRIBUTION, and or MANUFACTURE of any illegal drug?\*

Yes  No

If Yes, please explain:

22

Have you ever consumed any drugs prescribed for another person?\*

Yes  No

If Yes, please explain, providing name or type of drug(s), dates, number of times taken:

23

Have you ever consumed any alcoholic beverages or used any type of illegal drugs while working?\*

Yes  No

If Yes, please explain:

24

Is there anything that you would like to tell us about yourself that you have not addressed to this point?

Yes  No

If Yes, please explain:

25

At this time, are you under a subpoena or involved in any criminal or civil litigation either as a plaintiff or defendant?\*

Yes  No

Are you currently serving probation for any offense?\*

Yes  No

If Yes, please explain:

26

List any and all social networking sites you have been or are currently affiliated with.

27

Over a period of time, the duties and responsibilities of a position will tend to change. This may arise from technological changes, or changes in departmental policies and procedures. Are you willing to accept changes in the duties and responsibilities for the position which you have applied?\*

Yes  No

28

Are you now, or have you ever been a member of any organization advocating the overthrow of the United States Government by force of violence?\*

Yes  No

29

List any foreign language that you are proficient in.

30

List all public safety agencies that you have applied with. Include agency name, date you applied, and how far you got in their hiring process.

31

Have you been completely honest with us when completing your application for employment and this questionnaire?\*

Yes  No

If No, please explain:

I have personally reviewed this application regarding ALL information provided by me including my criminal and driver history. I attest and affirm that the information in this application including my original and traffic history is complete and correct to best of my knowledge. I further understand that any act of omission may be grounds for denial of this application. Application must be notarized when submitted. Notary is available at the Roswell Police Department, 39 Hill Street, Roswell, Georgia.

I understand and I am aware that the Roswell Police Department is a seven day a week, twenty-four hour a day operation.

Therefore, I understand and I am aware that I may be subject to work any shift (morning, day, or evening watch) assigned and any two consecutive days off.

Signature of Applicant

Date Signed

\* indicates required fields.