City of Roswell, Georgia

JOB DESCRIPTION

www.roswellgov.com/jobs

To perform this job successfully, an individual must be able to perform the essential job functions satisfactorily. Reasonable accommodations may be made to enable individuals with disabilities to perform the primary job functions herein described. Since every duty associated with this position may not be described herein, employees may be required to perform duties not specifically spelled out in the job description, but which may be reasonably considered to be incidental in the performing of their duties just as though they were written out in this job description.

Firefighter (Part-Time)

Department: Fire

FLSA Status: Non-Exempt

Job Code: FR99

JOB SUMMARY

Working under the general direction of a Captain and Battalion Chief, the purpose of this classification is to skillfully control and extinguish fires often under hazardous conditions protecting life and property while maintaining assigned equipment. Responsibilities include making initial command decisions as first on scene at emergency situations; performing an assortment of duties in administering first-aid treatment and transporting sick/injured persons to medical facilities when necessary; operating emergency vehicles, preparing reports, conducting general housekeeping activities, etc.; exercising good judgment when dealing with patients and in various fire/emergency situations; and striving to ensure prompt response to emergency calls.

ESSENTIAL JOB FUNCTIONS

- Responds to fire alarms and other emergency calls with fire engine, ladder truck, and/or rescue
 equipment and perform firefighting duties to include fire suppression, performing rescue
 missions, creating openings in buildings for ventilation or entrance, performing salvage
 operations, and administering emergency medical care to injured persons and those overcome
 by fire and smoke.
- Inspects buildings for pre-fire plans and fire prevention violations; performs assigned duties in maintaining apparatus, fire stations, equipment, grounds; participates in training, demonstrations, and courses in hydraulics, pump operation and maintenance, and firefighting techniques. Participates in regular fire training classes and attends classes in firefighting, rescue, first-aid, fire prevention, equipment maintenance, etc.
- Drives and operates firefighting/EMS vehicles and related equipment and completes fire reports and state required EMS reports.
- Accesses victims/patients to include extricating victim(s) from vehicles, determines nature and extent of illness or injury to begin examination of victims(s) and employs knowledge of emergency medical practice; lifts and carries accident victims/patients as required; uses

- universal precautions when treating patients/victims as prescribed by OSHA guidelines.
- Communicates with professional medical personnel at emergency treatment facility to obtain instructions regarding further treatment and to arrange for reception of victim(s) at treatment facility.
- Administers prescribed emergency medical treatment at site of emergency, or in specially equipped vehicle, performing such activities as application of splints, administration of oxygen or intravenous injections, treatment of wounds or abrasions, or administration of artificial resuscitation.
- Maintains fire/emergency vehicles and medical and communications equipment and replenishes emergency medical equipment and supplies as necessary.
- Assists in fire investigations as required.
- Performs routine inspections of assigned district to ensure thorough knowledge of city streets, alleyways, and buildings.
- Supports honest and transparent decision-making. Collaborates with colleagues in a way that builds upon ideas and takes personal accountability and ownership of projects, roles, and assignments. Openly exhibits a positive attitude, in word and action, and encourages others to do the same.
- Demonstrates effective and constructive communication. Champions a culture that
 encourages and embraces new ideas, develops individuals, and welcome and encourages
 diverse perspectives. Articulates strategic and innovative thinking and provides superior
 services. Approaches the job with enthusiasm and curiosity to promote a solutions-oriented
 work culture.
- Build trust with citizens, business owners, and employees at all levels of the organization. Ensures thoughtful risk-taking and a focus on achieving results in all activities. Facilitates alignment of all operations with the strategic direction of the organization.

ADDITIONAL JOB FUNCTIONS

Performs other related duties as required and or assigned.

MINIMUM QUALIFICATIONS

- High School diploma (or equivalent).
- Be at least 18 years of age.
- Not have been convicted of a felony crime in the past ten years and be of good moral character.
- Must submit to a drug screening test as outlined by City Policy.
- Georgia Firefighter Certification or NPQ I or II Certifications required.
- State of Georgia EMT or Paramedic Certification required.
- Possession of or ability to readily obtain a valid driver's license issued by the State of Georgia for the type of vehicle or equipment operated.
- Successfully meet the minimum physical agility requirements established by the Georgia Firefighters Standards and Training Council and the minimum medical fitness requirements of NFPA 1582.
- Must pass the department's physical ability test.

PHYSICAL DEMANDS

The work is heavy work which requires the ability to exert heavy physical effort with greater emphasis on climbing and balancing, but typically also involving some combination of stooping, kneeling, crouching, and crawling, and the lifting, carrying, pushing, and/or pulling of moderately heavy objects and materials (50-100 pounds or more). Tasks also require the ability to perceive and discriminate colors or shades of colors, sounds, depth, texture, and visual cues or signals. Some tasks require the ability to effectively communicate verbally.

WORK ENVIRONMENT

Work is regularly performed without exposure to adverse environmental conditions. Performance of fire suppression functions may require exposure to adverse environmental conditions, such as dirt, dust, pollen, odors, wetness, humidity, rain, fumes, smoke, temperature and noise extremes, hazardous materials, fire, unsafe structures, heights, confined spaces, machinery, vibrations, electric currents, traffic hazards, bright/dim lights, toxic agents, animal/wildlife attacks, animal/human bites, explosives, firearms, water hazards, violence, disease, pathogenic substances, or rude/irate customers.

The City has the right to revise this job description at any time. This description does not represent in any way a contract of employment.

The City of Roswell, Georgia commits to a policy of equal employment opportunity for applicants and employees, complying with local, state and federal laws. The City's policy is to employ qualified persons without discrimination regarding race, creed, color, religion, age, sex, country of national origin, marital status, disability, sexual orientation, gender identity, genetic information, political affiliation, ethnicity, or status in any other group protected by federal/state/local law.

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