

*To perform this job successfully, an individual must be able to perform the essential job functions satisfactorily. Reasonable accommodations may be made to enable individuals with disabilities to perform the primary job functions herein described. Since every duty associated with this position may not be described herein, employees may be required to perform duties not specifically spelled out in the job description, but which may be reasonably considered to be incidental in the performing of their duties just as though they were actually written out in this job description.*

### Truck Driver/Commercial II

**Department:** Environmental/Public Works

**Pay Grade:** 507

**FLSA Status:** Non-Exempt

**Job Code:** E615

#### JOB SUMMARY

The purpose of this classification is to drive a ten-wheel, front-end loaded garbage truck to empty dumpsters at assigned sites. Employees in this classification may also supervise commercial truck drivers.

#### ESSENTIAL JOB FUNCTIONS

- Assists with the supervision and evaluation of assigned staff, processing employee concerns and problems, directing work, counseling, disciplining, and completing employee performance appraisals.
- Coordinates daily work activities; organizes, prioritizes, and assigns work; monitors status of work in progress and inspects completed work; consults with assigned staff, assists with complex/problem situations, and provides technical expertise.
- Drives a ten-wheel, front-end loaded garbage truck to empty garbage dumpsters at assigned sites; keeps to specific routes to ensure appropriate pick up; unloads truck at dumping sites; maneuvers in and around traffic, parked cars, confined spaces, crew workers, equipment, and other obstacles; operates maneuvering mechanisms to perform tasks; empties trash containers into trucks for transport to landfill; ensures thorough packing and secure placement of materials on trucks to prevent shifting/falling; transports refuse to landfill; weighs truck on landfill scales and records weight of refuse; dumps refuse in designated areas of landfill; informs supervisor of damaged containers or poorly-maintained collection sites; lifts/moves heavy materials.
- Obeys all traffic laws and safety guidelines; monitors immediate environment and work area to ensure the safety of operator, other workers, the equipment, and the public; utilizes safety equipment; follows established safety procedures; monitors traffic conditions surrounding vehicles/equipment to identify obstructions, pedestrians, or unsafe traffic

conditions; performs driving functions safely and efficiently in various weather conditions; places safety cones, markers, or signs to alert employees/citizens of work areas or other potential hazards; reports any incidents, accidents, problems, or unusual situations.

- Receives and responds to customer questions and complaints regarding problems pertaining to refuse; reports questions and complaints to direct supervisor.
- Inspects and prepares equipment for safe and proper operation prior to beginning work for the day; performs light maintenance on equipment, which includes refueling, and refilling lubricants; secures vehicle after use.
- Cleans truck daily to ensure sanitary working vehicle; removes litter from interior and washes down exterior.
- Performs various tasks associated with refuse container maintenance; conducts inspections of dumpsters; deodorizes, paints and repairs damaged dumpster on site using paint machine, welder, grinder, hammer, and cutting torch.
- Communicates with supervisor, employees, the general public, and other individuals as needed to coordinate work activities, review work status, exchange information, or resolve problems; responds to requests for service or assistance.
- Prepares or completes various forms, reports, time cards or other documents.
- Receives various forms, reports, equipment operating manuals, handbooks, manuals, or other documentation; reviews, completes, processes, forwards, or retains as appropriate.
- Operates a variety of vehicles, equipment, and tools associated with department work activities, such as a front-end loader, dump truck, blade, tractor, forklift, pressure washer, spray applicator, paint machine, grinder, shovel, broom, mechanic tools, hand tools, or two-way radio.
- Serves as a relief driver, tasked with running other routes, when the driver of a particular route is unavailable.
- Serves as backup for the Sanitation Supervisor in his/her absence.
- Performs other related duties as required.

### **MINIMUM QUALIFICATIONS**

#### **Education and Experience:**

Requires a High School Diploma or equivalent; three (3) years of experience in heavy equipment operation or the Public Works Department; or any equivalent combination of education, training, and experience which provides the requisite knowledge, skills, and abilities for this job.

#### **Licenses or Certifications:**

- Must possess and maintain a valid Class B Georgia Commercial Driver's License (CDL) including appropriate endorsements, with a satisfactory motor vehicle record (MVR).

#### **Special Requirements:**

- None

#### **Knowledge, Skills and Abilities:**

- Ability to retain information regarding specific instructions for garbage or trash pick-up. Includes ability to safely maneuver large equipment in confined spaces.
- Ability to review, classify, categorize, prioritize, and/or analyze data. Includes exercising discretion in determining data classification, and in referencing such analysis to

established standards for the purpose of recognizing actual or probable interactive effects and relationships.

- Ability to provide guidance, assistance, and/or interpretation to others regarding the application of procedures and standards to specific situations.
- Ability to operate and control the actions of equipment, machinery, tools, and/or materials requiring complex and/or rapid adjustments.
- Ability to utilize a wide variety of reference, descriptive, and/or advisory data, and information.
- Ability to perform addition, subtraction, multiplication, and division. May include counting, recording of counts, and basic measuring.
- Ability to apply principles of rational systems; to interpret instructions furnished in written, oral, diagrammatic, or schedule form; and to exercise independent judgment to adopt or modify methods and standards to meet variations in assigned objectives.
- Ability to exercise judgment, decisiveness, and creativity in situations involving evaluation of information against measurable or verifiable criteria.

#### **PHYSICAL DEMANDS**

The work is medium which requires the ability to exert light to medium effort that involves driving virtually all of the time. Work may involve some lifting, carrying, pushing and/or pulling of objects and materials of medium weight (20-50 pounds). Tasks also require the ability to perceive and discriminate colors or shades of colors, depth, texture, and visual cues or signals. Some tasks require the ability to communicate orally.

#### **WORK ENVIRONMENT**

Work is regularly performed with exposure to adverse environmental conditions, such as dirt, dust, pollen, odors, wetness, humidity, rain, temperature and noise extremes, machinery, traffic hazards, bright/dim lights, animal/human bites, or rude/irate customers.

**The City has the right to revise this job description at any time. This description does not represent in any way a contract of employment.**

*The City of Roswell, Georgia commits to a policy of equal employment opportunity for applicants and employees, complying with local, state and federal laws. The City's policy is to employ qualified persons without discrimination regarding race, creed, color, religion, age, sex, country of national origin, marital status, disability, sexual orientation, gender identity, genetic information, political affiliation, ethnicity, or status in any other group protected by federal/state/local law.*